

**Welcome Sunderland College Distance Learning.**

We offer a range of FREE courses by Distance Learning where you can obtain a qualification working from home. You will be allocated your own study pack and have a personal tutor who you can contact throughout your studies. You will be required to work through a series of tasks and activities designed to reinforce the learning process and demonstrate knowledge.

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| **FREE Courses for 2017/18 enrolment – All are Level 2 NCFE/CACHE** | **Tick** |
| Business Administration |  |
| Care and Management of Diabetes |  |
| Care Planning |  |
| Challenging Behaviours |  |
| Common Health Conditions |  |
| Customer Service |  |
| Dementia Care |  |
| Dignity and Safeguarding |  |
| End of Life Care |  |
| Equality and Diversity |  |
| Information, Advice and Guidance |  |
| Mental Health Awareness |  |
| Nutrition and Health |  |
| Prevention and Control of Infection |  |
| Safe Handling of Medication |  |
| Team Leading |  |
| Understanding Autism |  |
| Working with Individuals with Learning Disabilities |  |
| Falls Prevention Awareness |  |
| Dyslexia and Other Specific Learning Difficulties |  |

Details of the courses can be found on Sunderland College website at:

[**http://sunderlandcollege.ac.uk/19-plus/distance-learning/**](http://sunderlandcollege.ac.uk/19-plus/distance-learning/)or contact Distance Learning Administration on 0191 511 6127 for further information.

OR

[**http://www.sunderlandcarers.co.uk/bede\_college\_distance\_learning**](http://www.sunderlandcarers.co.uk/bede_college_distance_learning)

**Please tick one of the options below to indicate your preference for resources:**

* Online (Full access to resources and assessments via online log in) 🞎
* Online Assessment (Study guides posted out with facility to submit your work online 🞎
* Paper based (Full paper option, with Study Guides and Workbooks for written submissions provided, together with pre-paid envelopes for sending in work completed 🞎

**Please be aware that once you are enrolled and registered with NCFE/CACHE you may be liable to pay up to £100 should you not complete the course.**

You can complete as many courses as you like however we are only able to accept one application at a time. If you would like to undertake more than one course you will need to apply again as a returning learner after successfully completing your original course.

* **I have read and understood the information above and I am aware there will be a charge if I do not complete the course.** 🞎

**PLEASE NOTE:** Studying by distance learning does not suit everyone. To enable the college to assess the suitability of this mode of study for a learner you are invited to complete the following questions. It is very important that you do so without the help of anyone else. Please provide your contact details:

|  |  |
| --- | --- |
| Name |  |
| Address  Postcode |  |
| Telephone  Mobile/Landline |  |
| Email |  |

1. **Explain why you want to complete your chosen course.**
2. **Describe the skills and strengths you have that will help you to complete your chosen course. This could be past life/work/education experiences that you have had.**
3. **Distance learning requires motivation and a disciplined approach. Can you:**
4. **Explain why you think that this mode of study will suit you.**
5. **Give an example of an occasion when you have effectively managed your time**
6. **Can you identify what you hope to achieve from this course in terms of personal and professional development?**
7. **Will you require any additional learning support? Yes/No.** If **yes**, please provide details.

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**Please return to:**

E mail: [contactus@sunderlandcarers.co.uk](mailto:Distance@sunderlandcollege.ac.uk)

Or post to: Sunderland Carers Centre, Thompson Park, Thompson Road, Sunderland SR5 1SF.