

**SUNDERLAND CARERS' MANAGEMENT BOARD**  
**MEETING HELD ON WEDNESDAY 4<sup>th</sup> MARCH 2015**

**SUMMARY OF MAIN POINTS**

**1. Monitoring compliance with the contract/service specification**

Ann Dingwall (Commissioning Lead - Adults, Sunderland City Council) attended and presented a report on the Contract Management meeting which took place on 13 February 2015. Members suggested possible themes for future contract management meetings - Management Training and Opportunities and Staff Training, Progression & Development.

**2. Managing Directors Report**

The CSSL Managing Director's Report was circulated. Regular reporting under the standard headings was presented by Philip Foster. A number of items of interest were highlighted and discussed (see sections 3-8 below).

**3. Budget Position and need for efficiency savings**

The Company had been given a target to identify efficiency savings of £4M, including £3M for Learning Disability services. There is an efficiency plan to achieve this but with provisos to maintain safe staffing levels and provide high quality care and support.

**4. Workforce Transformation**

The Council's workforce transformation project to address risks round equal pay claims also applies to Company employees, who would be informed of their new job profiles and salaries by 1 April 2015. The impact on employees (former Choices Care or NTW support workers, managers and Cluster managers) was explained and discussed.

**5. NTW Homes and impact on deregistration process**

The purchase by Auckland Homes Solutions had not yet been finalised and this would delay the deregistration process.

**6. Recruitment**

There were plans to recruit 150 new support workers, 14 additional apprentices and a Business development and Quality Officer.

**7. Charity**

The Company had a social responsibility to adopt local charities and carry out fundraising. This year's charities were Grace House, Age UK and the Sunderland Carers' Centre.

**8. Hospital Policy Update**

Clinical Commissioning Group and City Hospitals Sunderland are in discussion about responsibility to support residents while in hospital and the funding options for this.

**9. Next Meeting**

Wednesday 6<sup>th</sup> May 2015 at the Leechmere Centre.

Meeting dates for the remainder of 2015 are 1<sup>st</sup> July, 2<sup>nd</sup> September and 4<sup>th</sup> November.